



Lesson Plan

Date:

Duration: 2 hours

No. of participants: Level: Intermediate Topic: Using MyWay Card	
Lesson aims: By the end of the lesson participants should be able to use MyWay for using public transport in the ACT.	
Specific learning outcomes: By the end of the lesson, participants should: <ol style="list-style-type: none">1. Understand key vocabularies:<ul style="list-style-type: none">• Tap on• Tap off• Ticket reader• Recharge or top-up• Autoload• Concession• Peak/off-peak• Fares• Cap• Fines2. Know how to validate card and recharge	Assessment methods: Facilitators to monitor participants' learning by context and check understanding of key vocabularies through role play.
Previous knowledge assumed: basic English	
Materials and equipment required: Whiteboard, markers, "Using MyWay Card", "How to Use Ticket Vending Machine" and "Types of MyWay Cards and Ticket Fares" handouts, clip from YouTube on how to use MyWay card https://youtu.be/iqgKvDJuR8g , tablet or laptop	
Room layout: O shape	
General notes on differentiation / learning styles: facilitating techniques involve auditory, visual and kinaesthetic methods. Performing in front of the group is voluntary, so 'shy' participants will be catered for.	

**Anticipated problems and solutions:**

- **There might be some participants who are familiar with MyWay already.**
 - Facilitators can ask them to help me in to do role play later
- **“Shy” students may not want to participate in the role play.**
 - This is okay. Facilitators can ask participants who have used top up machine before to do the role play.

Time	Facilitator activity	Participant Activity	Resources/Reference/Materials/Equipment
(10-15 min)	Introduction and ice breaker <ul style="list-style-type: none">• Meet and greet - Introduction of any new participants (if relevant)• Ice breaker games or general catch up question such as “what interesting thing you did last week?”	<ul style="list-style-type: none">- Introduce themselves to each other- Play ice breaker game- Share to friends of interesting activity they did	Name tags/stickers Ice breaker handouts (if relevant) Pen and paper (if needed)
(15 min)	Introduce key vocabularies – recharge, auto recharge, adult, concession, validate, fines <ul style="list-style-type: none">• Distribute “Using MyWay Card” handouts and use them to establish meaning through images and context• Pronunciation<ul style="list-style-type: none">○ Ask participants to repeat difficult words	Look at images Listen Repeat the words	“Using MyWay Card” handouts Markers
(15 min)	Introduce key vocabularies <ul style="list-style-type: none">• Distribute and use “How to Use Ticket Vending Machine” handout to establish meaning through context – facilitators to explain new vocabularies on the handout	Look at images Listen Repeat the words	“How to Use Ticket Vending Machine” handouts Markers



	<ul style="list-style-type: none"> • Pronunciation • Ask participants to repeat difficult words 		
(10 min)	<p>Introduce key vocabularies</p> <ul style="list-style-type: none"> • Distribute and use “MyWay Fares” handout to establish meaning through context – facilitators to explain new vocabularies on the handout 	<p>Look at images</p> <p>Listen</p> <p>Repeat the words</p>	<p>“Types of MyWay Card and Ticket Fares” handouts</p> <p>Markers</p>
(5-10 min)	Break – Morning tea		
(1 min)	Show YouTube video – how to top up using machine	Listen and watch the video	Ipad or laptop with video clip
(20-30 min)	<p>Choose 2 participants to do role play:</p> <p>“ A tourist buying and recharging MyWay at customer service counter” (make it fun!)</p> <ul style="list-style-type: none"> - Tourist – need to buy a right type of MyWay (doesn’t know the right one) and put money into it (doesn’t know how much money to put in); need to pay (doesn’t know how much to pay) - Customer service – explain what type of MyWay the tourist need, ask where the tourist needs to go to know how much money to top up; explain how much is the cost for a new My Way and total cost of new card with the top up money. <p>Facilitators to facilitate if participants get stuck.</p>	<p>Two participants do role play</p> <p>The rest of the participants listen and observe</p>	2 chairs or standing (no chairs needed)



	Choose 2 participants to explain how to top up using a machine: <ul style="list-style-type: none">- Participant A to explain step by step top up using cash.- Participant B to explain step by step top up using credit card.	Participants to explain verbally or write/draw on the board/flip chart to help them explain	Board/flipchart, markers,
(20 min)	Conversation For large group (more than 10 people), break into small groups – to facilitate maximum opportunity for each person to speak. (A facilitator to help in each group) Key questions: Share an experience when you first get your MyWay topping up. How did you get the card? Who help you? Did you have any difficulties? Share an experience of your first travel on public transport. Did you take a train, bus, ferry etc? Where did you go? Was it an enjoyable journey? Why? Would you travel on public transport again? Why?	Each participant share their story to the group.	Pen and paper if needed
5 min	Conclusion and wrap up <ul style="list-style-type: none">• What have you learn today?• Information about next class		